



Turn Around Time

| | UPS 2nd Day Air | |
|-----------------------------------|------------------------|--|
| Day Case Leave Your Office | Working Days | Day Case Returns to Your Office |
| Monday | 12 working days | Tuesday |
| Tuesday | 12 working days | Wednesday |
| Wednesday | 12 working days | Thursday |
| Thursday | 12 working days | Friday |
| Friday | 12 working days | Monday |

***Holidays and technical questions will add extra days to production; office will call on any issues.**

***Working days are Monday-Friday.**

| | UPS Ground (OR, WA) | |
|-----------------------------------|----------------------------|--|
| Day Case Leave Your Office | Working Days | Day Case Returns to Your Office |
| Monday | 10 working days | Friday |
| Tuesday | 10 working days | Monday |
| Wednesday | 10 working days | Tuesday |
| Thursday | 10 working days | Tuesday |
| Friday | 10 working days | Thursday |

***Holidays and technical questions will add extra days to production; office will call on any issues.**

***Working days are Monday-Friday.**

| | UPS Next Day Air/Canada | |
|-----------------------------------|--------------------------------|--|
| Day Case Leave Your Office | Working Days | Day Case Returns to Your Office |
| Monday | 10 working days | Friday |
| Tuesday | 10 working days | Monday |
| Wednesday | 10 working days | Tuesday |
| Thursday | 10 working days | Tuesday |
| Friday | 10 working days | Thursday |

***Holidays and technical questions will add extra days to production; office will call on any issues.**

***Working days are Monday-Friday.**

***There is a \$5.00 overnight charge for cases that are next day aired not meeting our turn-around time.**

If you choose to use the US Post Office, add an additional 4 to 5 working days to the above turn-around time schedule, excluding Oregon and Washington.

**To schedule a UPS pick-up call
1-800-742-5877 in US
1-800-263-8125 in Canada**